

HUNTINGFIELD PARISH COUNCIL

How to comment on a planning application

1. You will need to know the Planning Application Reference. This can be found by searching here: <https://publicaccess.eastsuffolk.gov.uk/online-applications/search.do?action=simple&searchType=Application>

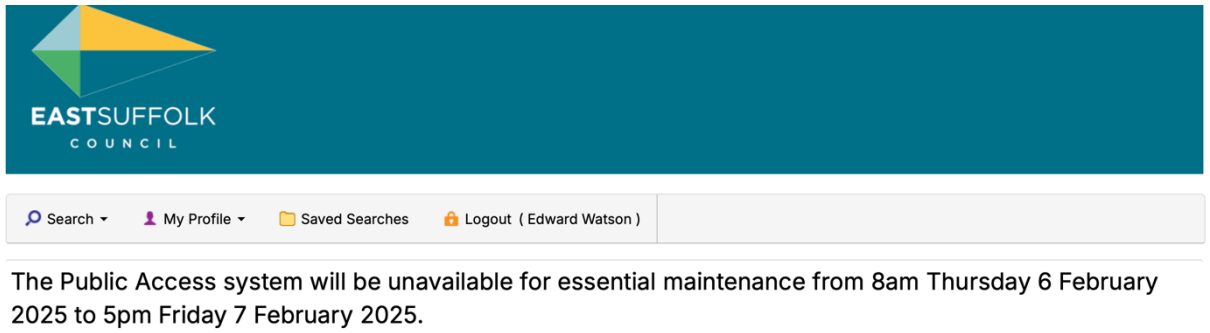


Or you can scan the bar code using your phone

2. If you know the reference you can simply type it into the search box at the above website. See Screenshot 1 in the Appendix.
3. In the case of Blyth Barn the reference is DC/24/4213/FUL
4. If you then click on the **documents** tab you can see all the documentation associated with the application. See screenshot 2.
5. To comment on the application you will need to click on the **comments** tab, and register by clicking on the **Register here** link – See screenshot 3
6. Once you have registered, and you will need your: name, address, email, phone number. You can then log in to comment.
7. To make a comment you have a simple form to fill in – See screenshot 4. There are a couple of questions: what is your relationship to the planning application (Neighbour or general public). Your stance: Object/Support/Neutral. You have to give your reason for comment, select from the options, you can select more than one. You then have 2000 words to state your objection and the reasons why.
8. All comments will be visible to everyone who looks at the application.
9. It is also recommended that you send your comment by email. This should include, all the information in the online submission.
Emails should be sent to: planning@eastsuffolk.gov.uk

APPENDIX

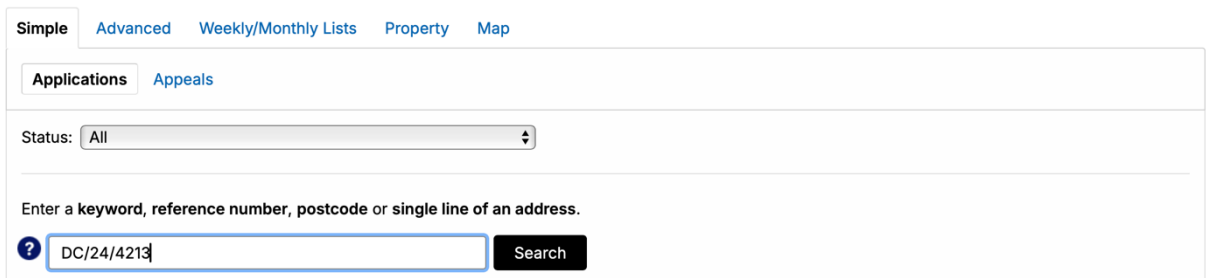
Screenshot 1



The screenshot shows the top of the EastSuffolk Council website. It features the council's logo and name in a teal header. Below the header is a navigation bar with links for Search, My Profile, Saved Searches, and Logout (Edward Watson). A prominent message states: "The Public Access system will be unavailable for essential maintenance from 8am Thursday 6 February 2025 to 5pm Friday 7 February 2025."

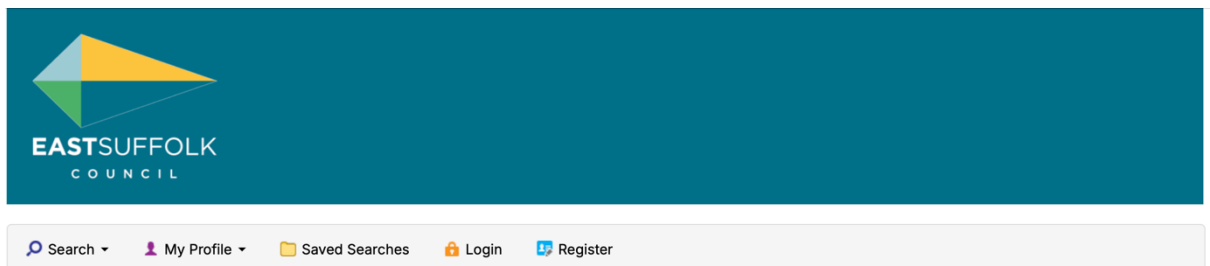
Planning – Simple Search

Search for Planning Applications and Appeals by keyword, application reference, postcode or by a single line of an address.



The screenshot shows the "Simple Search" interface. It includes tabs for "Simple", "Advanced", "Weekly/Monthly Lists", "Property", and "Map". Under "Simple", there are sub-tabs for "Applications" and "Appeals". A "Status" dropdown menu is set to "All". Below this is a search input field with the text "DC/24/4213" and a "Search" button. A help icon is visible to the left of the input field.

Screenshot 2



The screenshot shows the top of the EastSuffolk Council website, similar to Screenshot 1. It features the council's logo and name in a teal header. Below the header is a navigation bar with links for Search, My Profile, Saved Searches, Login, and Register.

Planning – Application Summary

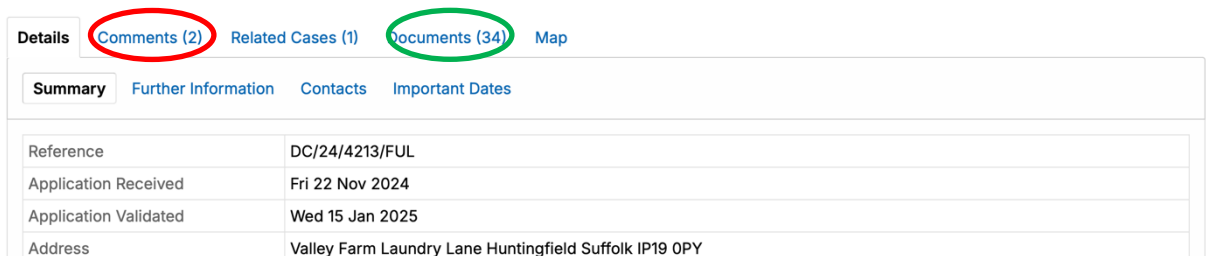
[Help with this page](#)

DC/24/4213/FUL

Part retrospective application for the reconstruction of 4no. former agricultural buildings for use to a single guest house (Use Class C1), including associated leisure and recreation uses at Valley Farm, Laundry Lane, Huntingfield, Suffolk, IP19 0PY (Variation to that approved within application DC/22/2572/FUL)

Valley Farm Laundry Lane Huntingfield Suffolk IP19 0PY

[Save search](#) [Refine search](#) [Track](#) [Print](#)



The screenshot shows the "Application Summary" page. It has tabs for "Details", "Comments (2)", "Related Cases (1)", "Documents (34)", and "Map". Under "Details", there are sub-tabs for "Summary", "Further Information", "Contacts", and "Important Dates". Below this is a table with the following data:

Reference	DC/24/4213/FUL
Application Received	Fri 22 Nov 2024
Application Validated	Wed 15 Jan 2025
Address	Valley Farm Laundry Lane Huntingfield Suffolk IP19 0PY

Screenshot 3

[Details](#) [Comments \(2\)](#) [Related Cases \(1\)](#) [Documents \(34\)](#) [Map](#)

[Make a Comment](#) [Public Comments \(0\)](#) [Consultee Comments \(2\)](#)

Please note the Public Access system will timeout after 30 minutes of inactivity. While drafting a comment, if a user is logged out due to a time-out, the comment will be retained by a user's browser's cookies for up to two days on the same device until its submission. Upon clicking submit, your name and address will be published immediately to the Public Access website. Comments received will be available via the Documents and Comments tab on the next working day after submission. Major applications can take up to 5 working days. Any comments that contain offensive, defamatory or discriminatory language will not be considered in determining the application and may be removed. [East Suffolk Privacy Notice](#).

You must log in to make a comment.

[Login and make a comment.](#)

Not got a login? [Register here.](#)

Screenshot 4

Commenter Type: *

Stance: * Object Support Neutral

Reason for comment:

- Access/traffic (parking and road safety)
- Appearance/design
- Ecology and wildlife
- Economic benefits or impacts
- Flood risk/drainage
- Historic environment
- Other reason
- Permitted development fallback
- Planning history/previous decisions
- Planning Policy
- Principle of Use
- Protected trees
- Residential amenity
- Sustainability

Your Comment:
2000 characters left