



# Huntingfield Parish Council

## Minutes

**Minutes of the meeting of Huntingfield Parish Council held on Wednesday 10<sup>th</sup> September 2025 in the Hub.**

**Councillors attending: Cllr David Blackmore (Chair), Cllr Sarah Kline, Cllr Emma Ward, District Cllr Julia Ewart. Also attending were 11 members of the public and Clerk/RFO Carol Hume**

**64.25 Apologies and approval of absences.** Cllr Carla Kruger had sent her apologies because of illness, and this was approved. Cllr Edward Watson sent his apologies as he is away working, and this absence was also approved. SCC Councillor Stephen Burroughes also sent his apologies.

**65.25 To receive Declaration of Interest.** None

**66.25 To consider requests for dispensations.** None

**67.25 To resolve that the minutes of the HPC meeting held on 15<sup>th</sup> July 2025 are a true and correct record.**

The council agreed that the minutes were correct, and they were duly signed by the Chairman.

**68.25 Public participation session (15 minutes) to include County Councillor and District Councillor reports.**

It was reported that following contact by a resident, Anglian Water will be putting a detector down some manholes to get readings and they will report back in a week or two with results. The Chairman reported that HubFest held recently was a great success raising over £2k for Hub funds. Afternoon tea held in the Church raised over £350 in aid of Macmillan. A resident raised the problem of serious blockages along the Carnser restricting the flow of water. A permit licence from EA costing £200 would be needed before any private clearance can be undertaken but a resident who is applying to EA for a permit for other issues will add the Carnser to it. May take up to 18 weeks for a permit to come through.

The latest report from SCC Councillor Burroughes had been circulated before this meeting. DC Julia Ewart has yet to send a report but she made reference to some relevant items. The state of the bridge has been reported again and Highways will return to look at it again. She spoke about the recent Planning Meeting when application DC/25/1460/FUL for the plant room at Blyth Barn was discussed with concerns about noise and a secondary log wall. A new application concerning lighting at Blyth Barn is to come to HPC for comment. There is a new 5-year plan which suggests that if land is sustainable then developers can build up to 9 houses in any village. DC Ewart also said that illegal water abstraction is going on and if any tankers are seen locally then let Essex & Suffolk Water know.

DC Ewart is having hip surgery on 19<sup>th</sup> September which will affect her attendance at future Parish Council and other meetings until her recovery is complete.

### **69.25 Progress reports for information**

- a) Brick Kiln Lane drainage – Once UK Power Networks have completed their work at the site then access will be improved so that the new drain will be put in and Wilderness will also put in the new pipe with a grid at the end of it. This should be completed within the next four weeks.
- b) Millenium Green steps – These are all repaired and look great.
- c) The Hub/Huntingfield PC lease – The Chairman is having good, productive communication with the solicitors. A draft lease will be produced in the next two weeks which will then be personalised.
- d) Village Gateways – These are all ordered and should be delivered by the end of this month. Then help will be needed as they don't arrive made up and will need to be put up on site.
- e) Traffic speeding on local roads – The Clerk will contact SCC Councillor Burroughes to see if he has an update on the additional road markings that he said SCC Highways could put on Barrells Hill to try and slow traffic. **Clerk to action.**

### **70.25 Finance**

- a) The Statement of Accounts for the current financial period was agreed and signed by the Chairman.
- b) The Bank Reconciliation to date was agreed and signed by the Chairman
- c) The Authorisation to Pay was agreed and signed by the Chairman and Cllr Kline.
- d) The account receipts as listed on the agenda were approved.
- e) The insurance renewal quote from CAS Ltd having been circulated to Councillors before this meeting was accepted. The Clerk will contact CAS Ltd and request a 3-year LTU, which will reduce the renewal premium slightly. The addition of Cyber Security cover will be looked into.

### **71.25 Planning**

- a) DC/25/2746/VOC – Variation of Condition 7 of DC/24/4213/FUL to utilise an existing access further west along Brick Kiln Lane – There were no comments on this application. It was reported that the new access bridge at Heveningham should be completed by the end of September.
- b) Report on Planning Advisory Service independent enquiry held on 4<sup>th</sup> September at Melton – Both the Chairman and Vice-Chairman were interviewed at this enquiry, which was independent of the Planning Committee. The Chairman read out his written comments on his interview to the meeting and some Discussion followed. There will be a further update and a report but only if PAS consider that one should Be provided.
- c) Report on Planning Committee North meeting held on 9<sup>th</sup> September – No representative of HPC attended the meeting but DC Ewart was in attendance.

### **72.25 Holland Rise issues**

This item has been brought to the attention of HPC by Cllr Kruger but as she is absent from the Meeting nothing can be done. The Chairman will speak to Cllr Kruger before the next meeting. The feeling is that residents of Holland Rise need to talk to each other and sort out any problems that arise. **Chairman to action.**

### **73.25 Neighbourhood Plan**

A resident is willing to move this along. It is hoped there will be a joint meeting with Ubbeston and Heveningham to get their views.

### **74.25 Further ideas on spending CIL money**

A Donation Post in the Hub car park with a QR code was proposed by the Chairman and seconded by Cllr Kline. This purchase was unanimously agreed; a resident will order it at a cost of £765 + VAT and HPC will repay the cost from CIL funds. Further spending on the Millenium Green was requested. Items needed are cabling. A power supply and a water supply.

It was agreed these are good ideas and there will be a costed plan to discuss at the next HPC meeting enabling a decision to be made.

Other ideas for spending CIL money are: more lighting at the top of the Millenium Green, better access to the Millenium Green from the top of the steps, disabled access sign, larger parking sign and a five-bar gate  
**The clerk will check if these items can be defined as 'infrastructure' under CIL guidelines.**

**75.25**

**Moving to gov.uk domain name and email addresses**

The clerk explained that this update is now recommended by SALC and NALC and must be implemented by March 2026 in order to comply with the 2025/2026 AGAR. The clerk will obtain three quotes for making these changes from different suppliers to give at the next HPC meeting. **Clerk to action.**

**76.25 To note correspondence received**

Correspondence noted as circulated to Councillors were notice of the Halesworth Climate Action Energy Weekend 26<sup>th</sup>/27<sup>th</sup>/28<sup>th</sup> September and a BBC publication about SCC plans for a new single authority to replace the current six councils in Suffolk.

**77.25 Date of the next meeting – Confirmed as Wednesday 12<sup>th</sup> November 2025 at 7 pm in the Hub.**

The meeting closed at 7.55 pm

**Minutes agreed as correct.**

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_

**Carol Hume**  
**Huntingfield Parish Clerk** [huntingfieldclerk@gmail.com](mailto:huntingfieldclerk@gmail.com)

