



Huntingfield Parish Council

Minutes

Minutes of the meeting of Huntingfield Parish Council held on Wednesday 10th July 2024 in the Hub

Councillors attending: Cllr David Blackmore (Chair), Cllr Julie Collett, Cllr Emma Ward, Cllr Carla Kruger and District Cllr Ewart. Also attending were 9 residents and Clerk/RFO Carol Hume

53.24 Apologies and approval of absences. Apologies from Cllr. Edward Watson, County Cllr S. Burroughes. Also from Sally Kline, who is to be co-opted at Item 5. Absences were approved.

54.24 To receive Declaration of Interest. None declared

55.24 To consider requests for dispensations. None

56.24 To resolve that the minutes of the HPC meeting and the HPC Annual Meeting held on 8th May 2024 are a true and correct record. The council agreed that the minutes were correct, and they were signed by the Chairman.

57.24 Public participation session (15 minutes) to include County Councillor and District Councillor reports.

A resident said that there is Himalayan Balsam growing on the bank of the Carnser and falling into the river which needs to be cut back. Cllr Collett said she would speak about it to Lawrence Walker from Heveningham Hall Estates, but as Matt Bostock was present at the meeting he said he would speak to him. This work has subsequently been completed. Another resident said that there is some fly-tipping on a footpath on land owned by Heveningham Hall Estates on Barrels Hill. Matt Bostock agreed to investigate. There is concern about the Hub needing financial help to survive and a resident asked if HPC would consider contributing. The problem is that there are no sets of accounts available to view. There will be a Hub meeting before September after which there should be more information available for the next HPC meeting in September. There will be an item "To discuss the Hub finances" on the next HPC agenda. Ubbeston and Heveningham are also to be asked to contribute. There is an ongoing issue in Holland Rise about the lay-by in front of Nos 1 – 6 currently used for parking, which one resident wants to stop. Cllr Kruger has contacted Suffolk Highways to establish who owns the lay-by or if it is unadopted. Cllr Blackmore said he was sure that the change would not happen. The clerk was asked to write to County Cllr Burroughes to make him aware of the situation and see if he can help at all. District Cllr Ewart highlighted items from her report – she is now VC of the ESC Planning Committee so may be able to help with anything HPC wants brought forward. Sizewell C have launched a new community fund with grants available for local villages to apply for as soon as possible. Children from Kelsale School were able to attend the Suffolk Show recently as a special educational outreach experience. The area manager of Anglian Water is aware of the problems on Bridge Street, Huntingfield. The report from County Cllr Burroughes had been circulated before the meeting and will be posted on the website.

58.24 To co-opt a new councillor to HPC

In her absence Sally Kline was co-opted to HPC as a new councillor. Proposed by Cllr Collett, seconded Cllr Ward. The clerk will start the process on the Register of Interests and the Declaration of Acceptance will be signed before the start of the next HPC meeting.

59.24 To receive progress reports for information

- a. HPC letter to Anglian Water - The clerk had sent the letter to Anglian Water about the drain issues on Bridge Street and Brick Kiln Lane junction. A reply has been received asking for more information so the clerk will give them Cllr Collett's name and phone number.
- b. Mobile phone mast – Cllr Blackmore wants to have a petition at the entrance to the Hub for people to complete with their mobile usage details, service provider etc. Also to use SurveyMonkey for obtaining information on users. A notice will be put in the next issue of the Hare.
- c. Village Green tree lights – no update this time – move to next agenda.
- d. FIT Villages – It turns out that most of the activities suggested are already provided at the Hub. Cllr Blackmore will contact Tyler Beales at ESC for more information.
- e. East Suffolk Blooms – Cllr Collett is waiting to hear from them when bulbs are available.

60.24 Update on properties in Huntingfield owned by Heveningham Hall Estates

Matt Bostock said that there will be several new planning applications coming in over the next few months for smaller properties at Valley Farm, swimming pools, hot tubs, access roads, an underpass and premises licences. Of the three Huntingfield properties currently on the market two have been sold (Hawthorns and in Holland Rise) and the Old School House has had many viewings. Staff are living in the Bridge Street property. At the Forge not much is happening, it is overgrown and since the meeting strimming has been done there. He updated what is going on at Valley Farm, access will be improved and properties in Laundry Lane will be improved too. There was some concern about road usage along Laundry Lane, but Mr Bostock gave assurances that there would be no public access.

61.24 Finance

- a. To review and approve the statement of accounts for the current financial year. Approved
- b. To review and approve the bank reconciliation. Approved
- c. To approve the authorisation to pay. Approved
- d. To approve the account receipts – Interest £65.17, VAT refund £210.24, Precept £6124.00. Approved.
- e. Donation of £150 for buying plants. This has not happened for various reasons. It should not be left to one person but have a working party in October for autumn planting. The money will be earmarked for this, and an item "Cleaning-up day and planting" will be on the next agenda.

62.24 To receive the Internal Audit report from Heelis and Lodge

The report has been received by the clerk. There were no recommendations or additional comments.

63.24 To consider any planning applications

None received

64.24 To further discuss ways to spend the CIL payments received

The new shed is complete with chairs installed. There will be no fee charged for the bike station as it is a facility. There will be a box for contributions and a QR code on it. The quote of £1746 incl VAT was agreed unanimously. Proposed Cllr Blackmore, seconded Cllr Ward. It was suggested that a light on the steps from the road to the pub could be paid for with CIL money. Cllr Blackmore will speak to Pearce and Kemp about it. There will also be future expenditure on the Hub car park to come.

65.24 To note correspondence already received and circulated

Noted

66.24 To consider another village sign

Cllr Collett said that the sign at the road entrance to Huntingfield for the Arms had been designed by Mrs Hunt and she is happy to arrange for a new sign in the same design as the first one which would go on the opposite side of the road to advertise the facilities available in the village, especially at the Hub. There was some discussion about changing the name of the Hub so that the public can understand that it is a village hall for hire. This was agreed in principle by everyone and Cllr Blackmore asked that Cllr Collett speak to Mrs Hunt and communicate to everyone in the village to get some feedback. This item will be on the next agenda.

67/24 Community Emergency Plan

Cllr Collett will circulate the draft CEP to HPC for further comments.

68/24 Holland Rise sodium lights

Cllr Kruger has reported this to SCC for repair and they will respond in due course. The clerk will reply to the original letter of concern with this information.

69/24 Date of next meeting

Confirmed as Wednesday 11th September 2024 at 7 pm at the Hub.

Meeting closed at 8.05 pm.

Minutes agreed as correct.

Chairman_____ **Date**_____

Carol Hume
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