



# Huntingfield Parish Council

## Minutes

**Minutes of the meeting of Huntingfield Parish Council held on Wednesday 15<sup>th</sup> July 2025 in the Hub**

**Councillors attending: Cllr David Blackmore (Chair), Cllr Sarah Kline, Cllr Edward Watson, Cllr Emma Ward, District Cllr Julia Ewart. Also attending were 10 members of the public and Clerk/RFO Carol Hume**

**49.25 Apologies and approval of absences.** Cllr Carla Kruger had sent her apologies because of illness, and this was approved.

**50.25 To receive Declaration of Interest.** None

**51.25 To consider requests for dispensations.** None

**52.25 To resolve that the minutes of the HPC meeting held on 14<sup>th</sup> May 2025 are a true and correct record.**

The council agreed that the minutes were correct, and they were duly signed by the Chairman.

**53.25 Public participation session (15 minutes) to include County Councillor and District Councillor reports.**

A resident said that the drain in the road in the centre of the village is very smelly. The smell was particularly bad on Sunday 13<sup>th</sup> July at 9.30 at Bridge Cottage and on Monday 14<sup>th</sup> July at 12.30 on Laundry Lane. Complaints have been made to Anglian Water by several residents about this and AW have been out before to assess the drain but nothing has been done. Residents were encouraged to report this problem to AW and there will be guidance on how to do this on Facebook and in the Hare. **Action – the clerk will re-visit correspondence from HPC to AW from last year.**

Cllr Kline said there had recently been a near-fatal traffic accident outside her house at the top of Barrells Hill on the Linstead Road involving a car and a tractor with a trailer. This was a serious accident and the occupants of the car were fortunate not to have been badly injured. Others also said they had had near misses with vehicles speeding and driving thoughtlessly on local roads. Cllr Watson had an example of a sign to encourage drivers to take more care when driving on rural roads which the Council may be able to put up on the road. **Action – the clerk will write to County Cllr Burroughes to ask if SCC can put up extra road markings in the area, plus would HPC be permitted to put up their own signage. Local farmers will be contacted to ask if they can encourage their staff to drive safely on rural roads in the area.**

The poor condition of the bridge on Bridge Street has again been reported by a resident.

DC Ewart gave apologies on behalf of CC Burroughes. She mentioned various issues from her current Parish Report including: the 20's Plenty campaign plan has been turned down; some changes coming in September regarding the number of houses that can be built in villages with spaces available. She also stressed how important it is when planning applications have been approved to make detailed conditions on them. HPC could consider appointing a planning sub-committee to make comments on future applications to save holding an extra public meeting .

Cllr Kline said that it is important to highlight the Suffolk Violence Against Women and Girls strategy. **Action: the clerk will put up a list of Suffolk support services on the village noticeboard/in the Hub.**

#### **54.25 Progress reports for information**

a) Brick Kiln Lane drainage – the Chairman had a meeting on site with Matt Bostock and they agreed that Wilderness will do the work needed on their part of the ditch and HPC will go ahead with the work on the other section of the drain owned by them. Wilderness will need to do their section first so it is hoped they will be able to by the end of September. A proposal to accept the quote from Frank Allen of £2360 to do the work for HPC was made by Cllr Watson, seconded by Cllr Kline and agreed unanimously. **Action: the Chairman will contact Mr Allen and say his quote has been accepted and keep him informed of timings for the work to be done.**

b) Millenium Green steps quote for work – a quote of £380 from Steve Thurston to repair the steps had been received in June. A proposal to accept this quote was made by Cllr Kline, seconded by Cllr Watson and agreed unanimously. **Action: the Chairman will contact Mr Thurston to see when he can do the repairs.**

c) The Hub/Huntingfield PC lease – Cllr Kline had received a quote from a solicitor for £1200 + VAT for a generic document which could be completed with our own details and returned to them. There would then be an extra charge of £200 + VAT. A proposal from Cllr Ward, seconded by Cllr Kline to accept this quote was agreed unanimously.

#### **55.25 Finance**

- a) The Statement of Accounts for the current financial period was agreed and signed by the Chairman.
- b) The Bank Reconciliation to date was agreed and signed by the Chairman
- c) The Authorisation to Pay was agreed and signed by the Chairman
- d) The account receipts as listed were approved.

#### **56.25 To receive the Internal Audit report from Heelis and Lodge**

The report had been circulated to councillors prior to the meeting for review. The recommendations made in the report have been noted by the clerk and will be actioned at the November 2025 and January 2026 HPC meetings respectively. The report was unanimously received..

#### **57.25 Planning**

DC/25/2403/LBC and DC/25/2403/FUL – Old School House, Church Road, Huntingfield IP19 0PR. There were no comments on both these applications.

DC/25/2399/FUL – Valley Farm, Laundry Lane, Huntingfield IP19 0PY – Addition to Lodge 10 (Boathouse) to include hot tub, pool and raised decking area, with associated landscaping and wetland creation. There was no comment on this application.

The Chairman asked Mr Bostock for an update on the new bridge construction. Hopefully it will be completed in August, work is well on the way. There is still a lot of traffic going through the village and so WR will continue to try and get Google maps to update local routes.

**58.25 Village Gateways**

Cllr Kline and the Chairman have agreed on the size of the gateways, there will be 4 as this was the agreed number in the original application made earlier this year to SCC. The next step will be to go ahead and order the gateways, then they can be installed by village volunteers.

**59.25 Proposed bus shelter at Holland Rise**

The Chairman had heard from Cllr Kruger that at this stage it is not known where the bus will be stopping in the long term so it is not possible to progress this project at present.

**60.25 Neighbourhood Plan**

It was agreed to send round a message to residents asking for thoughts and ideas on this. The clerk has printed information from the East Suffolk Council website.

**61.25 Further ideas on spending CIL money**

Suggestions were for picnic tables and benches for the Hub; restoring the Village Pump; installing solar panels in a different location to the roof of the Hub (too many trees in the vicinity). **Action: the clerk will check the list of infrastructure items which can be provided by Parish Councils.**

**62.25 To note correspondence received**

Nothing to be noted.

**63.25 Date of the next meeting – Confirmed as Wednesday 10<sup>th</sup> September 2025 at 7 pm in the Hub.**

The meeting closed at 7.50 pm

**Minutes agreed as correct.**

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_

**Carol Hume**  
**Huntingfield Parish Clerk [huntingfieldclerk@gmail.com](mailto:huntingfieldclerk@gmail.com)**

