



Huntingfield Parish Council Agenda

All members of the Council are duly summoned to attend the next meeting of Huntingfield Parish Council to be held on Wednesday 13th November 2024 at 7 pm in the Hub

Public Attendance: Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views or question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County or District Councillors reports. Please be aware that filming and recording of the meeting may be taking place during the meeting.

1. **Apologies and approval of absences.**
2. **To receive Declaration of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **To consider requests for dispensations.**
4. **To resolve that the minutes of the HPC Meeting held on 4th September 2024 are a true and correct record.**
5. **To receive Progress Reports for information**
 - a. Lighting for village green steps
 - b. Mobile phone mast
 - c. Bike repair station
 - d. Autumn clean-up and planting day (13th October)
6. **Public participation session (15 minutes) to include County Councillor and District Councillor reports.**
7. **Update on properties in Huntingfield owned by the Heveningham Hall Estate.**
8. **Finance**
 - a. To review and approve the Statement of Accounts for the current financial year
 - b. To review and approve the Bank Reconciliation
 - c. To approve the Authorisation to Pay
 - d. To approve the account receipts – Interest £33.76, CIL receipt £5,008.47
 - e. To review a draft budget for 2025/2026
 - f. To approve the CIL report
 - g. To review and adopt STO's and Financial Regulations
 - h. To review the Risk Assessment and the Internal Controls
 - i. To review the effectiveness of the internal audit during the year of audit (2023/2024)
 - j. To review and approve the 2024 hourly rate increase for the clerk as recommended by NALC
 - k. To discuss the new strimmer and protective equipment cost estimate for the Millenium Green
 - l. To discuss purchase of a new battery for SID
9. **To consider planning application – DC/24/3258/FUL**
10. **To discuss matters arising from the Hub Trustee meeting held on 2nd October 2024**
 - a. The Team Up Calendar on the Hub website
 - b. The Marquee
11. **To discuss an application from Cratfield PC for funds from the ESC Outdoor Playing Space Fund**
12. **Roadside verge at Malt Cottages**
13. **New street furniture**
14. **To discuss further ways to spend the CIL money received to date**
15. **To note correspondence already received and circulated**

16. **Date of the Next Meeting.** To confirm the date of the next meeting scheduled for Wednesday 15th January 2025 and to approve other meeting dates for 2025

Carol Hume
Clerk to the Council
Hill Farm House, Linstead, Halesworth, IP19 0LB, 01986 785368

4th November 2024