



# HUNTINGFIELD PARISH COUNCIL

Parish Clerk: Carol Hume  
Tel: 01986 785368  
E: huntingfieldclerk@gmail.com

Dear Councillors,

You are hereby summoned to the forthcoming Parish Council Meeting to be held at the Hub on Wednesday 8<sup>th</sup> March 2023 at 7.00 pm for the purposes of transacting the business shown on the agenda below.

Kind regards,

*Carol A. Hume*

Parish Clerk & RFO

22<sup>nd</sup> February 2023

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## AGENDA

**1. Chairman's welcome and formal notice about recording of the meeting (if applicable). To give notice of Town and Parish Council Elections to be held on 4<sup>th</sup> May 2023**

**2. To RECEIVE apologies for absence and declarations of interest, and**  
To **RECEIVE** delegated Declarations of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

*Members are reminded that if it becomes clear that they have a Disclosable Pecuniary, Other Pecuniary or Registrable Non-Pecuniary Interest when considering any of the matters covered by this Agenda, they must declare it.*

**3. Co-option of new parish councillors**

**4. Public Forum**

The Chairman to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the Agenda or on a general matter. Public questions are permitted for a maximum of ten minutes and are generally limited to around three minutes per person, at the discretion of the Chairman.

The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting.

**5. Minutes of the last meeting**

To **APPROVE** the Minutes of the meetings of the Council held on **2<sup>nd</sup> February 2023** (previously circulated) as a true and accurate record. To **DISCUSS** any matters arising.

**6. County and District Councillor's Report**

To **RECEIVE** an oral or written report from **Cllr. Stephen Burroughes** (Suffolk County Council and East Suffolk District Council) and to give him the opportunity to respond to any matters raised in the Public Forum.

**7. The Hub**

To **RECEIVE** an update on the proposed agreement with the Hub Trustees

To **APPROVE** proposed expenditure for the Hub

**8. Planning and Development**

To **CONSIDER** any planning applications received by the Council for comment, including those received after the publication of this agenda.

To **RECEIVE** an update on properties owned by the Heveningham Hall Estates

**9. Parish Clerk's Report (to follow)**

To **RECEIVE** an update on actions still outstanding from previous meetings

**10. Responsible Financial Officer's Report**

To **RECEIVE** and **APPROVE** a range of financial reports, to include a bank reconciliation, a statement of accounts and a list of payments for approval (*documents to follow*) To **DISCUSS** and **APPROVE** the 2023/2024 Budget (*to follow*)



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To **UPDATE** on the Neighbourhood CIL Annual Report (*documents to follow*)

**11.** To **NOTE** correspondence received and circulated since the last meeting. To **DISCUSS** proposed EAAA defibrillator training

**12. Date of the next meeting**

To **CONFIRM** the date of the next meeting, scheduled for May 17th 2023 at 7 pm in the Hub

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