



# Huntingfield Parish Council

Minutes of the meeting of Huntingfield Parish Council Meeting to held on Wednesday 13<sup>th</sup> January 2021  
7.00pm via Zoom.

**Councillors:** Cllr Emma Ward (Chair), Cllr David Blackmore, Cllr David Burrows,  
Cllr Jackie Driver, Cllr Guy Newton.

**Attendees:** 1 resident and Clerk Julie Collett

- 1.21 Apologies and approval of absences:** Apologies from Cllr Burrows for joining the meeting late.
- 2.21 To receive Declaration of Interest:** Cllrs Ward, Blackmore & Driver declared a non-pecuniary interest in item 7e.
- 3.21 To consider requests for dispensations:** None
- 4.21 To resolve that the minutes of the meeting of the council held on 11<sup>th</sup> November 2020 are a true Record.** Minutes agreed and signed as correct.
- 5.21 To receive Progress Reports for information**
- Speed Indicator Device. Still progressing slowly.
  - Repairs on the Village Green. Grass to wet to repair, will be done end February.
  - Speeding Traffic. Survey on hold due to COVID.
  - Response from Bramfield School. Positive response received during school safety week. Behaviour from children seems to have improved.
- 6.21 Public participation session.** No comments from the public. County and District reports in full on the website. The Chair thanked Cllr Burroughes for the grant to fund the lights on the tree. Cllr Burroughes reported that the impact of the COVID virus has not been good, but more vaccine centres are being set up. Supported payment schemes are available and small business grants. Lot of areas have suffered with flooding in the recent weeks. Suffolk County Council intend to invest funds next year to rectify the situation. Local landowners are being asked to keep the ditches clear so surface water can escape. Cllr Burroughes has offered help with payment to replace the defibrillator batteries. Quotes will be forwarded.
- 7.21 Finance**
- To review and approve the statement of accounts. The accounts show a working balance of £6908.97 and a ringfenced amount of £19833.14 held on behalf of the Hub.
  - To review and approve the Bank Reconciliation Agreed
  - To approve the Authorisation to Pay. A total of £2246.20 plus VAT was authorised for payment.

Signed \_\_\_\_\_ Date \_\_\_\_\_



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- d. To approve the account receipts.  
ESDC Grant £733.70 Noted
- e. To ratify the payment re Church Maintenance. The council ratified this payment.
- f. To consider the shared cost of the Zoom meetings. The clerk informed the council that the cost of an annual subscription for Zoom was £119-90 plus VAT. Clerk has linked four councils together to spread the cost. Council agreed.

**8.21 To consider and agree Precept for 2021-2022** The council agreed a precept of £6220.84 a decrease of £176.02 but retaining the cost per Band D property.

**9.21 The Hub:** To discuss the following:

- a Update on the progress with the agreement between the Parish Council & Hub Trustees.
  - b To approve any future expenditure required.
- Nothing to report.

**10.21 To consider planning applications.**

- a **Planning application DC/20/4935/FUL Corner Farm Barn, Linstead Road.**  
**Change of use from garage to holiday accommodation** Council supported application

**11.21 To ratify the decision to carry out a Website Accessibility Audit.** The council approved this decision.

**12.21 To agree the pay increase for the clerk relating to the annual rise April 2020.** The council unanimously approved the increase. Clerk to advise SALC.

**13.21 To review the Internal Control.** The internal control has been reviewed and found to be in order.

**14.21 To appoint the Internal Auditor.** Council appoint Heelis & Lodge as internal auditor.

**15.21 To consider a report of sewage smell in the village and action to be taken.** A resident had reported a foul smell inside their property. Anglian Water has been in the area and have reported that the problem was with a pumping station in a different area. The problem has now been resolved. No further action required.

**16.21 To consider the Quiet Lanes scheme.** The clerk gave details of a resident's request to nominate Cratfield Road for the Quiet Lanes Scheme. The clerk has expressed the interest and the lane has been validated. Council agreed to go forward with this project.

**17.21 To consider the estimate received for the cleaning of the war memorial.** An estimate of £1300 has been received from Independent Memorial Inspection for the Steam Cleaning. Additional charges will be incurred to re-enamel the letters. Some funds are available in the Hub account from the WW1 100 years celebrations that could be used towards the cost. Clerk to follow up.

Signed \_\_\_\_\_ Date \_\_\_\_\_



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**18.21 Highways and Footpaths:** An email had been received from a resident regarding the carner footpath behind Malt Cottages leading to Linstead Road being very uneven. The river itself looks as though part of the bank has fallen into the river. Concerns that this may block the flow and cause a flood. Cllr Newton has confirmed this will be looked out.

**19.21 To consider items for consideration for inclusion on the next agenda.**

- Asset register
- GSHP
- Policies
- Huntingfield Hall & Home Farm

**20.21 Correspondence for information.** Nothing to report.

**21.21 Date of Next Meeting.** To confirm the date of the next meeting scheduled for 10<sup>th</sup> March 2021.

Minutes agreed as correct.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Julie Collett  
14<sup>th</sup> January 2021  
Clerk to the Council  
Bridge Cottage, Huntingfield, Halesworth, IP19 0PX, 01986 899719