



Huntingfield Parish Council

Agenda

The **Annual General Meeting** of the Parish Council will be held on **Wednesday 8th July 2020 at 7.00 pm**
at the
Hub Huntingfield.

All members of the Council are hereby summoned to attend the meeting of the Parish Council to transact the following business;

AGENDA

1. **Election of the Chairman:** Invite nominations and elect a chairman for the ensuing municipal year (2020/2021) and to receive the Declaration of Acceptance of Office by the Chairman.
2. **Appointment of Clerk/RFO:** To confirm the appointment of the Clerk/RFO
3. **Apologies for Absence:** To receive any apologies for absence.
4. **Election of the Vice-Chairman:** Invite nominations and elect a vice-chairman for the ensuing municipal year.
5. **Appointment of Representatives:**
To appoint councillors to be representatives for the following:
The Hub
Transport & Highways
SALC
Planning
Emergency Plan
6. **Review and Adoption of the Standing Orders and Financial Regulations.**
7. **Review of the Assets register and the insurance arrangements**
8. **Approval of the Companies subscriptions to SALC and the ICO.**
9. **Structure and Frequency of Meetings.**
To agree that meetings will continue every two months and the following dates:
9th September, 11th November, 13th January, 10th March.

A handwritten signature in black ink, appearing to read "Karen", with a horizontal line extending to the right.

Karen Forster **1/7/2020**
Clerk, Orchard House, Chediston Rd., Wissett, IP19 0NF, 01986 785428

Please be aware that filming and recording of the meeting may be taking place during the meeting.