



Huntingfield Parish Council Annual General Meeting Minutes

Minutes of the meeting 22/5/2019 held at the Hub, Huntingfield at 7.55 pm.

Councillors: Cllr. E. Watson Cllr. D. Burrows
 Cllr. J. Driver Cllr. G. Newton

Also present: Clerk Karen Forster & 12 members of public

19/01 **Appointment of the Chairman**

The Clerk asked if there were any nominations for the appointment of a Chairman for 2019/20. Cllr. Burrows proposed Cllr. E. Ward and Cllr. Newton seconded. **It was unanimously RESOLVED that Cllr. Emma Ward is appointed as Chairman for 2019/20.** Cllr Ward thanked the Councillors for their support and signed the Acceptance of Office, which was witnessed by the Clerk.

19/02 **Acceptance of Office by the Councillors**

The Councillors returned their Declarations of Acceptance of the office of Councillor and adherence to the Code of Conduct. The forms

19/03 **Appointment of the Clerk/RFO**

Karen Forster was confirmed as the Clerk/RFO.

19/04 **Apologies for Absence**

There were no apologies for absence.

19/05 **Appointment of the Vice Chairman**

Cllr. J. Driver was proposed by Cllr. Newton, seconded Cllr. Ward. **It was unanimously RESOLVED that Cllr. Jackie Driver is appointed as Vice-Chairman for 2019/20**

19/06 **Appointment of Representatives**

In order to share the workload and also give members of the public a point of reference, **It was unanimously RESOLVED to appoint Councillors to be representatives for the following areas:**

The Hub – Cllr. Burrows
Transport & Highways – Cllr. Newton
Emergency Plan – Cllr. Burrows

It was agreed to defer the appointments to SALC & Planning to a later meeting.

19/07 **Structure and Frequency of meetings**

It was unanimously RESOLVED that there should be no change to either the committee structure or the frequency of meetings. The dates for the meetings had been agreed at the previous meeting.

The Meeting Closed at 8.02 pm.

Karen Forster
Clerk to Huntingfield Parish Council
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Signed _____ Date _____