



Huntingfield Parish Council

Agenda

A Parish Council Meeting will be held on Wednesday 19th September 2018 at 7.30 p.m.
in the Hub, Huntingfield

All members of the Council are hereby summoned to attend the meeting of the Parish Council to transact the following business;

AGENDA

- 1. Apologies for Absence:** To receive any apologies for absence.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. Minutes of the Previous Meeting:** Receive and approve the minutes from the meeting 18th July 2018.
- 4. Presentation by Rachel Rowe (Communities officer) regarding the Community Connector scheme.**
- 5. Update on vacancy on council.**
To consider any applications to fill the vacancy on Council.
- 6. Reports from County & District Councillor**
To receive the reports from County & District Councillor Burroughes
- 7. Accounts**
 - a) To review & approve the statement of Accounts
 - b) To review & approve the Bank Reconciliation and Authorisation to Pay.
 - c) Update on the Audit
- 8. The Hub:** To discuss the following:
 - a) Update on the progress with the agreement between the PC & Hub Trustees
 - b) To discuss the request by the Trustees regarding the transfer of the ringfenced monies to the Hub Charity
 - c) To approve any future expenditure required.
- 9. Emergency Plan:** to review the progress of the creation and adoption of an Emergency Plan
- 10. Highways & footpaths:**
 - a) To receive any update on Footpaths & Highways issues
 - b) To receive an update on the water pipes & village green.
- 11. War Memorial:** To receive any update on the War Memorial cleaning.
- 12. Update on GDPR**
 - a) To adopt the following policies:
Information Security Policy, Removable Media Policy, Retention of Documents Policy, Social Media & Electronic Communication Policy, Computer & Telephone Misuse Policy
 - b) To receive an update on new forms.
- 13. AOB – at the Chairman’s discretion – no decisions can be made.**
 - a) Response from the millennium green regarding the marquee hire

Karen Forster 3/9/18
Clerk, Orchard House, Chediston Rd., Wissett, IP19 0NF, 01986 785428



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Please be aware that filming and recording of the meeting may be taking place during the meeting.