



# Huntingfield Parish Council

## Agenda

A Parish Council Meeting will be held on **Wednesday 10<sup>th</sup> January 2018 at 7.00 pm** In the  
**Hub, Huntingfield IP19 0QH**

All members of the Council are hereby summoned to attend the meeting of the Parish Council to transact the following  
business;

### AGENDA

1. **Apologies for Absence:** To receive any apologies for absence.
2. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **Minutes of the Previous Meeting:** Receive and approve the minutes from the meeting 8<sup>th</sup> November 2017.
4. **Open Forum:** The meeting will recess for no more than 15 minutes so that members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
5. **County and District Councillor Reports:** To receive a report from County and District Councillor Burroughes.
6. **Update on vacancy on council**
7. **Update on letter requesting grant payment to the burial ground.**
8. **Accounts**
  - a) To review & approve the statement of Accounts
  - b) To review & approve the Bank Reconciliation and Authorisation to Pay.
  - c) To note the receipt of a grant from Heveningham Hall for the PC & Printer.
  - d) Clerk to report on impact of new legislation on Data Protection Reform for Huntingfield Parish Council.
  - e) Approval for Clerk to attend the Audit briefing.
  - f) To note the payment of VAT
9. **The Hub:** To discuss the following:
  - a) To receive a report from the trustees if any.
  - b) To approve future expenditure if any.
  - c) To note the payment to Council for the Audit Costs
10. **Grant Applications, Equality & Diversity and Training and Development Policies:** To review and adopt the Grant Application, the Equality & Diversity and the Training and Development Policies previously circulated.
11. **Update on request regarding a path to the notice board.**
12. **Receive a report from the Events committee if available.**
13. **AOB – as determined by the Chairman. No decisions can be made.**
14. **Clerks Hours & Salary – In accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for the discussion of matters where publicity might be prejudicial to the special nature of the business – namely Clerk's conditions and salary, this item will be discussed without the public or press being present.**

**Karen Forster** 3/1/18

**Clerk, Orchard House, Chediston Rd., Wissett, IP19 0NF, 01986 785428**

Please be aware that filming and recording of the meeting may be taking place during the meeting.