



# Huntingfield Parish Council Agenda

All members of the Council are duly summoned to attend the next meeting of Huntingfield Parish Council to be held on Wednesday 8<sup>th</sup> May 2024 in the Hub to follow the APM and AGM.

**Public Attendance:** Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views or question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County or District Councillors reports. Please be aware that filming and recording of the meeting may be taking place during the meeting.

1. **Apologies and approval of absences.**
2. **To receive Declaration of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **To consider requests for dispensations.**
4. **To resolve that the minutes of the meeting of the council held on 13<sup>th</sup> March 2024 are a true and correct record.**
5. **To receive Progress Reports for information**
  - a. Telephone phone mast
  - b. The Hare finances
  - c. HPC letter to Anglian Water ref overflowing manhole drain
  - d. Quote from Pearce and Kemp for village green tree lights
6. **Public participation session (15 minutes) to include County Councillor and District Councillor reports.**
7. **Update on properties in Huntingfield owned by the Heveningham Hall Estate.**
8. **Finance**
  - a. To review and approve the Statement of Accounts for the financial year ended 31/3/2024
  - b. To review and approve the Bank Reconciliation
  - c. To approve the Authorisation to Pay
  - d. To approve the account receipts – Interest £22.15
  - e. To approve the end of year accounts for financial year
  - f. To approve the Annual Governance Statement
  - g. To agree exemption from external audit
  - h. To approve the CIL return
  - i. To appoint an internal auditor
9. **To consider planning applications:** None received
10. **To further discuss how to spend CIL payments received during 2022/2023**
  - a. Bicycle repair station
  - b. The Hub - new shed and lockable storage cupboard
11. **To note correspondence already received and circulated** – East Suffolk Blooms, D-Day 80<sup>th</sup> anniversary
12. **HPC Vacancy update**
13. **Community Emergency Plan**
14. **Date of Next Meeting.** To confirm the date of the next meeting scheduled for **10<sup>th</sup> July 7 pm at the Hub**

Carol Hume  
Clerk to the Council  
Hill Farm House, Linstead, Halesworth, IP19 0LB, 01986 785368  
30<sup>th</sup> April 2024